

# APBA Conference Reservation Form

Hotel Address: 12 Ronghua South Road,  
Beijing Economic Technological Development  
Yizhuang, Beijing 100176 - P.R. China

Tel: +86 (10) 8722 8177  
Tel: +86 (10) 8722 8178  
Email: [h7025-re4@accor.com](mailto:h7025-re4@accor.com)  
[www.pullmanhotels.com](http://www.pullmanhotels.com)  
[www.accorhotels.com](http://www.accorhotels.com)  
Room Information :

Room Category	Room Rates	Room amenities
Superior Single / Twin	CNY650 with one breakfast/CNY680 with two breakfasts	Including one or two breakfast,WIFI,Fitness center,Parking
Deluxe Single / Twin	CNY720 with one breakfast/CNY780 with two breakfasts	
Executive Room	CNY900 with one breakfast/CNY950 with two breakfasts	Including one or two breakfast,WIFI,Fitness center,Parking,Executive benefit

Reservation Information						
Guest Name						
Arrival Date						
Departure Date						
Room Type						
Room Rate						
Service Charge&Tax Rate is inclusive of Service Charge & Tax.						
Breakfast Per Room						
No. of Rooms						
Arrival Flight		Time		Hotel Limo Pick Up	Price	.CNY600
Departure Flight		Time		Hotel Limo Drop Off	Price	. .CNY600
Method of Payment Pay Own Account						

For further booking enquiry please contact sales manager.

Sales Contact: Suki Chen email: [H7025-SI9@accor.com](mailto:H7025-SI9@accor.com)

## Terms and Conditions of Reservation

### Reservation Guarantee

In order to guarantee the reservation and the airport transportation, please provide guest's credit card details.

**No fee will be charged until check-in by occupant or in accordance to cancelation policy below.**

Name of Card Holder		
Credit Card Type	Expiry Date	
Credit Card Number		

### Transportation Service Requested

Type of Car	Please Tick	Capital International Airport
Audi A6	.	CNY600 per car per way
Buick Van (6 seats)	.	CNY800 per car per way
Coaster (19 seats)	.	CNY1000 per car per way

Please note that all transportation request should be guaranteed by a valid credit card. Cancellation 24 hours prior to arrival will not be charged, within 24 hours the transportation booked will be charged to the credit card.

# Reservation Confirmation

## Cancellation and No Show Policy

Non-guaranteed reservations will be released by 6pm on the day of arrival.

No shows will be subject to a charge equivalent to one night accommodation plus any applicable airport transfer charges.

**Hotel reserves the right to cancel any non-guaranteed reservation at 6pm on arrival day without notice.**

## Check-in and Check-out Time

Kindly note that check-in time is 2pm and check-out time is 12 noon. If you have any further enquiries, please contact with Front Desk upon check in. In order to minimize any delay upon check in, please provide us with your arrival time upon booking.

## Your Meeting and Events

The hotel has 1,000sqm meeting space, including 680sqm ballroom and three different function rooms that can be configured as you see fit. All our meeting rooms are equipped with the latest technology free WIFI is available throughout the hotel. From the first contact to the end of event, your unique Event Manager do absolutely everything to make sure each phase is executed to perfection.

## Restaurant and Bar

Hotel provides 4 different styles of restaurants and bar, including Café Mistral, D'Ming Chinese Restaurant, Slice & Dice Teppanyaki and Cajole Oxygen Bar, are the ideal choice for gourmet.

## Hotel Map

